

<b>Creative skills</b>	<b>Helping skills</b>	<b>Tech skills</b>
Acted	Adapted	Adapted
Adapted	Advocated	Applied
Began	Aided	Assembled
Combined	Answered	Built
Composed	Arranged	Calculated
Conceptualized	Assessed	Computed
Condensed	Assisted	Conserved
Created	Clarified	Constructed
Customized	Coached	Converted
Designed	Collaborated	Debugged
Developed	Contributed	Designed
Directed	Cooperated	Determined
Displayed	Counseled	Developed
Drew	Demonstrated	Engineered
Entertained	Diagnosed	Fabricated
Established	Educated	Fortified
Fashioned	Encouraged	Installed
Formulated	Ensured	Maintained
Founded	Expedited	Operated
Illustrated	Facilitated	Overhauled
Initiated	Familiarized	Printed
Instituted	Furthered	Programmed
Integrated	Guided	Rectified
Introduced	Helped	Regulated
Invented	Insured	Remodeled
Modeled	Intervened	Repaired
Modified	Motivated	Replaced
Originated	Prevented	Restored
Performed	Provided	Solved
Photographed	Referred	Specialized
Planned	Rehabilitated	Standardized
Revised	Represented	Studied
Revitalized	Resolved	Upgraded
Shaped	Simplified	Utilized
Solved	Supplied	

	Supported Volunteered	
<b>• Research skills</b>	<b>• Teaching skills</b>	<b>• Data skills</b>
Analyzed Clarified Collected Compared Conducted Critiqued Detected Determined Diagnosed Evaluated Examined Experimented Explored Extracted Formulated Gathered Inspected Interviewed Invented Investigated Located Measured Organized Researched Reviewed Searched Solved Summarized Surveyed Systematized Tested	Analyzed Clarified Collected Compared Conducted Critiqued Detected Determined Diagnosed Evaluated Examined Experimented Explored Extracted Formulated Gathered Inspected Interviewed Invented Investigated Located Measured Organized Researched Reviewed Searched Solved Summarized Surveyed Systematized Tested	Administered Adjusted Allocated Analyzed Appraised Assessed Audited Balanced Budgeted Calculated Computed Conserved Corrected Determined Developed Estimated Forecasted Managed Marketed Measured Netted Planned Prepared Programmed Projected Qualified Reconciled Reduced Researched Retrieved

<b>Communication skills</b>	<b>Organization skills</b>	<b>Management skills</b>
Addressed Advertised Arbitrated Arranged Articulated Authored Clarified Collaborated Communicated Composed Condensed Conferred Consulted Contacted Conveyed Convinced Corresponded Debated Defined Developed Directed Discussed Drafted Edited Elicited Enlisted Explained Expressed	Arranged Catalogued Categorized Charted Classified Coded Collected Compiled Corrected Corresponded Distributed Executed Filed Generated Incorporated Inspected Logged Maintained Monitored Obtained Operated Ordered Organized Prepared Processed Provided Purchased Recorded	Analyzed Appointed Approved Assigned Attained Authorized Chaired Considered Consolidated Contracted Controlled Converted Coordinated Decided Delegated Developed Directed Eliminated Emphasized Enforced Enhanced Established Executed Generated Handled Headed Hired Hosted

Formulated	Registered	Improved
Furnished	Reserved	Incorporated
Incorporated	Responded	Increased
Influenced	Reviewed	Initiated
Interacted	Routed	Inspected
Interpreted	Scheduled	Instituted
Interviewed	Screened	Led
Involved	Submitted	Managed
Joined	Supplied	Merged
Judged	Standardized	Motivated
Lectured	Systematized	Navigated
Listened	Updated	Organized
Marketed	Validated	Originated
Mediated	Verified	Overhauled
Moderated		Oversaw
Negotiated		Planned
Observed		Presided
Outlined		Prioritized
Participated		Produced
Persuaded		Recommended
Presented		Reorganized
Promoted		Replaced
Proposed		Restored
Publicized		Reviewed
Reconciled		Scheduled
Recruited		Secured
Referred		Selected
Reinforced		Streamlined
Reported		Strengthened
Resolved		Supervised
Responded		Terminated
Solicited		
Specified		
Spoke		
Suggested		
Summarized		

Synthesized Translated Wrote		
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